



## General Terms and Conditions

### Definition

K.I.T. Group GmbH Dresden (hereafter referred to as K.I.T. Group) is the conference organizer of the 38<sup>th</sup> Annual Conference of the International Society for Environmental Epidemiology 2026, which takes place in Munich, Germany, from August 30 – September 2, 2026 (hereafter referred to as ISEE 2026). K.I.T. Group is authorized to act on behalf of the conference host, the International Society for Environmental Epidemiology (ISEE). K.I.T. Group leads the conference secretariat and is responsible for registration and abstract submission, corresponding delegate services, as well as sponsorship and exhibition management. These General Terms and Conditions are valid for each registered attendee of this ISEE 2026 conference. Any registered person (delegate, student, exhibitor, etc.) is considered an attendee.

### Registration and Payment

The registration and payment deadlines are as follows:

Early registration deadline: April 30, 2026, 23:59:59 (CEST)

Standard registration deadline: July 30, 2026, 23:59:59 (CEST)

Late / On-site registration: from July 31, 2026, 00:00:01 (CEST)

Everyone who wants to attend ISEE 2026 must register. Until the standard registration deadline, registration to the conference is solely possible via the online registration form. After the standard registration deadline, the registration to the conference is possible via the online registration form and on-site at the registration desk by completing the on-site registration form. With the completion of the online registration (by clicking the button "bindingly register" or "pay" at the end of the form) or handing in the on-site registration form on-site, the contract between K.I.T. Group and the participant is legally binding. K.I.T. Group is authorized to act on behalf of the conference host, the International Society for Environmental Epidemiology (ISEE).

Everyone who wants to register with a reduced registration fee (e.g. Students, Early Careers, etc.) needs to provide the requested proof to K.I.T. Group upon registration.

The participant will receive an official confirmation of registration/invoice from K.I.T. Group via email. All registration fees must be paid in due time according to the due date stated on the invoice. For applying for the early/standard registration fee, payment in full must be made within the given deadlines. Otherwise, the Conference Organization reserves the right to change the registration to the higher registration fee and send a new invoice.

Payments are only accepted in EUR and can be made by credit card or by bank transfer. Any bank charges have to be paid by the participant. Cheques will not be accepted. All registration fees must be



fully paid prior to the conference. Exceptions can only be made if a written request has been officially confirmed by the conference hosts and sent to K.I.T. Group. In this case, payment may be made on-site at the registration desk in cash or by credit card. Only after full payment has been received, the registration will be considered valid.

### **Visa requirements and invitation letter**

It is the sole responsibility of the attendee to take care of his/her visa requirements. Attendees who require an entry visa must schedule sufficient time for the application procedure. Attendees should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications. It is recommended to apply for a visa at least three months in advance of the conference.

Everyone who requires an official Letter of Invitation can request it during online registration. Invitation Letters will be issued only for registered delegates, who fully paid their registration fee. Invitation Letters will be issued electronically (as PDF file via email). Upon request, a hand-signed hard copy can be sent via regular mail service. Kindly note that tracking regular mail is not possible and that mail delivery times are beyond the organizers' control. Express delivery is possible upon request as well but will involve an extra service charge. Issuing the Invitation Letter does not financially oblige the conference organizers in any way. All expenses incurred in relation to the conference are the sole responsibility of the attendee.

### **Publication of Abstracts**

According to the publication policy of ISEE 2026, only abstracts from authors who have registered and fully paid the registration fees according to the payment deadline mentioned in their invoice, will be published in the abstract book. Furthermore, the poster or oral presentation must be presented by the author (or at least any of its co-authors) in person on-site. Hence, the abstract will be deleted from the abstract book afterwards, in case of no-show/no presentation on-site.

### **Invoice revision requests**

Any modification of VAT number, address or financial documentation, requested after the issuing of the invoice or receipt, will result in an administrative fee of 50.00 EUR.



## **Name badge**

On arrival at the conference venue, every attendee needs to proceed to the registration desk first to pick up the name badge and the conference material. The name badge has to be worn at any time during the conference and entrance to the conference premises will only be allowed when presenting a valid name badge. If an attendee loses, misplaces or forgets the badge, a handling fee of 30.00 EUR will be charged for re-printing the badge. Upon handing out a new name badge, the lost badge will become invalid.

## **Film, Photo and Video Recordings**

ISEE, the LOC and K.I.T. Group are collaborating closely to create a comprehensive overview of the conference programme, interactions and events that may be of promotional interest to the society. Accordingly, please be informed that you may be filmed or photographed at any time (e.g. in the session rooms, or in the poster and exhibition area) and any presentation you deliver may be recorded. With the registration to the conference, attendees confirm and agree to the publication of the above-mentioned photo/video material on ISEE related websites, social media channels (LinkedIn, Twitter, Instagram) or printed matters.

## **Cancelation Policy**

All registration changes and cancelations must be communicated to K.I.T. Group in written form (by email). In case of cancelation of the registration or cancelation of single bookings received by April 30, 2026, a cancelation fee of 50% of the registration fee applies. No refund will be given for any cancelations made after April 30, 2026, and the claim for the full payment of all registration fees remains, respectively. In case of cancelations due to rejection of the submitted abstract, your registration will be cancelled without any cancelation fee. In case of cancelations due to denied VISA applications, the full registration fee minus a processing fee of 50.00 EUR will be refunded after the conference if the visa was applied for in time. To apply for the refund, proof of timely application together with an official notice from the embassy confirming that a visa could not be granted needs to be forwarded to K.I.T. Group by email.

No refund will be given for unattended events, in case of illness or early termination of attendance.

## **Cancelation Policy: Pre-Conference Workshops**

For booked Pre-Conference Workshops, the cancelation fees as stated above will apply. If the number of attendees at one of the Pre-Conference Workshops is below 20, the organizer reserves the right to cancel the session. In this case, participants will be informed in due time and receive a full refund of the paid fees.



### **Cancellation of the conference: Force Majeure**

If ISEE 2026 cannot be held or is postponed due to events beyond the control of the conference hosts ("force majeure"), neither the host nor the conference organizer can be held liable for any damages resulting for the attendees. Under these circumstances, the conference organizers reserve the right to either retain the entire registration fee and to re-book it for a future conference, or to reimburse the attendee after deducting costs already incurred for the organization of the conference, which could not be recovered from third parties.

### **Insurance**

The registration fees do not include insurance of any kind. The organizers cannot accept any responsibility or liability for injuries or losses sustained as a result of any cancellations, accidents, illness or other occurrences that may arise in connection with the conference or its evening events. Participants are advised to organize appropriate travel and health insurance themselves.

### **Liability**

K.I.T. only acts as mediator and is not liable for any losses of things, in accidents, destructions and damages of property and/or in the injury of persons, the reason does not matter. Participants and accompanying persons participate in all conference events on their own risk.

### **Place of Fulfilment**

The court of jurisdiction is Germany, the location of the conference host. German law applies. All dates and times mentioned in connection with ISEE 2026 (unless otherwise stated) refer to Central European Time (CET) / Central European Summer Time (CEST).

### **Severability Clause**

If there is a determination of these Terms and Conditions to be ineffective or impracticable, then the validity of the Terms and Conditions remaining are not impaired. The parties are obligated to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being closed.